

30 Days Before *I Do* Wedding Checklist

Beauty

- Finalize hair and makeup looks (including back up hairstyles)
- Finalize bridal outfit:
 - Dress
 - Undergarments
 - Shoes
 - Accessories
- Finalize departure outfit
- Create a honeymoon packing list and start to pack
- Attend your final dress fitting
- Choose your wake up outfit (what will you wear while you're getting your makeup and hair done?)
- Create a BP hair and makeup schedule
- Book beauty appointments: nails, wax, massage, etc.

Guests

- Chase down missing RSVPs
- Categorize RSVPs [Work friends, bride's family, etc.]
- Start + finish seating chart
- Finalize hotel bookings
- Get a final head count and give that information to the venue

Decor

- Have final meetings with decorator and finalize:
 - Table settings (linens, napkins, chairs, glassware, cutlery, plates)
 - Centerpieces
 - Favors
 - Ceremony decor
 - Equipment/rentals
- Final meeting with florist

Service/Ceremony

- Meet with Officiant to finalize the order of the service
 - Music
 - Readings
 - Vows
- Finalize program
- Finalize order of procession (ceremony + reception)
- Brief the ushers on reserved seating sections

Vendors

- Send out payments
- Confirm bookings
- Finalize arrival times and contact person (at the ceremony + reception venues)
- Finalize transportation for bride, groom + BP
- Have a final meeting with caterer

Photo + Video

- Create a list of photos that you want to take before, during and after ceremony + reception
- Designate a wrangler (usually the MOH or BM) to gather people for photos

Music

- Finalize playlist (prelude, processional, recessional, postlude)
- Finalize processional music (ceremony + reception)

Honeymoon

- Put all important documents in a folder and in a safe place
 - Passports
 - Tickets
 - Itinerary copies
 - American embassy locations at destination
 - PDF scan of passport to leave with your family/friends in case of emergency
- Arrange all pick ups and drop offs
- Create a packing list and finish packing
- Order foreign currency for destination
- Call credit card companies and inform them that you'll be out of the country

All Prints

- Put place cards in designated order for tables
- Print programs
- Print speeches/vows
- Print itineraries for the BP and distribute to all necessary people
- Print contact info for all vendors

Clean up

- Designate someone to clean up the venue and pack purchased items
- Designate someone to collect leftover items
- Designate member of BP (usually MOH) to pack bridal suite + hotel room

City Hall/Legal stuff

- Get your marriage certificate within 30 days of ceremony (check state laws)
- Bring marriage certificate to the wedding and give to officiant to have signed
- Confirm after wedding that officiant will send in marriage certificate (it won't be legal otherwise)
- Change your name at banks/show copy of the marriage license so that you won't have any issues depositing gift checks (I learned this from my time as a Bank of America employee)

Logistics

- Finalize Day of Wedding schedule (BP wake up times, shower times, hair and makeup time, departure time, etc.)

Additional Needs/Notes:

